



Board of Trustees Meeting Minutes

April 26, 2022

Large Meeting Room

Call to Order – 6:41 p.m.

Present: Mike Holmes, Ken Berger, Ann Marie Jenkins, Kris Olson, Donna Riha, Jo Anne Sandman, and William Scarpaci

Also Present: Jane Lenser, Director, and Sue Stevens, Assistant Director/Youth Services Manager

Pledge of Allegiance

Approval of the Agenda

Donna R. motioned to approve the agenda. Second: Jo Anne S. Motion carried.

Public Comments: None

Secretary's Report

- Ann Marie J. motioned to approve the minutes of the March 22, 2022 regular board meeting. Second: Donna R. Motion carried.
- Ann Marie J. motioned to approve the minutes of the April 19, 2022 special board meeting. Second: Kris O. Motion carried.

Treasurer's Report

Ken B. motioned to approve the March 2022 bills for payment and submit the March 2022 financial report for audit. Second: Donna R. Motion carried.

Director's Report

- Sue Stevens, Assistant Director/Youth Services Manager, worked with North Suburban Library System and Rockford Public Library to promote "1,000 Books Before Kindergarten" as part of a RAILS marketing grant. A banner is on display in the library now, and TV commercials are airing.
- The Friends of the Library report that the Spring 2022 Book Sale was the best one since pre-COVID.
- Several more community forums are planned before May 6 as part of the Strategic Planning Committee's information collection
- 18 days of AARP tax assistance were scheduled at the library this season, resulting in 217 appointments.

Unfinished Business

- Donna R. motioned to approve a one-time 3% gift for staff based on pay from July 1, 2021, through April 22, 2022, to be announced at the time of the staff raise increase on July 1, 2022. Second: Kris O. Motion carried.
- Pavilion construction is underway, and the dedication is scheduled for Saturday, June 11, at 7:00 pm.
- Board members were reminded to complete the Statement of Economic Interest form.

New Business

- Kris O. motioned to table the discussion of staff salary increases for FY 2022-2023 until the May regular board meeting. Second: Jo Anne S. Motion carried.
- William Scarpaci motioned to table the discussion of rainwater runoff improvement to the May regular board meeting. Second: Donna R. Motion carried.
- Those board members who have been reelected recently were asked to take the Open Meetings Act training and submit their certificates to Jane L. by the May regular board meeting.
- The board members expressed their gratitude for the detailed budget narrative document.

Director Search Update

One candidate has been interviewed, with three more interviews scheduled.

Adjournment

Meeting adjourned at 8:45 p.m.

Next Meeting: Tuesday, May 24, 2022; 6:45pm