



Board of Trustees Regular Board Meeting Minutes

January 30, 2024 - 6:45 p.m. – 21st Century Conference Room

Call to Order: President Kris Olson called the meeting to order at 6:45 p.m.

Present: Kris Olson, Jo Anne Sandman, Ann Marie Jenkins, Ken Berger, Michelle Forster, and Karen Lane.

Also Present: Sue Stevens, Library Director

Absent: Donna Riha

Pledge of Allegiance

Approval of the Agenda

Ken B. motioned to approve the agenda. Second: Ann Marie J. Motion carried.

Public Comments: None.

Secretary's Report

Ann Marie J. motioned to approve the minutes of the November 28, 2023, regular board meeting. Second: Jo Anne S. Motion carried.

Treasurer's Report

Ann Marie J. motioned to approve the November and December, 2023, bills for payment and submit the November and December, 2023, financial report for audit. Second: Karen L. Motion carried.

Director's Report

- Sue S. submitted the library's annual per capita report for 2022 and the application for 2024. The library complies with the requirement to accept the new "Right to Read" legislation by including the ALA Bill of Rights in its Collection Policy.
- Plans for *Mini-Putt in the Library and Silent Auction* on February 24 and 25 are going well.
- Lydia has completed MARC catalog training through PrairieCat and is able to do original cataloging for items not found in PrairieCat already, such as story time bags and STEM kits.
- The large meeting room has new bulletin boards and the library's carpets have been cleaned this month.
- Sue S. hopes to share a 3–5-year Technology Plan for the library next month. Joe has been working on this task.
- Sling, the new scheduling software, was very helpful in communicating with staff during January's inclement weather closings and delayed opening.
- AARP will be on-site from February 2-April 2 for appointment-only tax services.

Unfinished Business

Karen L. motioned to approve Ordinance 24-01: Establish a Plan of Purpose for Special Reserve Fund. Second: Michelle F. Motion carried.

New Business

- Michelle F. motioned to accept and place on file the first six months of Expenses and Receipts for FY 2023-2024. Second: Karen L. Motion carried.
- Pending additional information, Jo Anne S. motioned to transfer \$300,000 from checking and \$200,000 from Money Market into Midland States Bank sweep accounts. Second: Ken B. Motion carried.
- The board discussed the possibility of adding a makerspace to the library.

Adjournment

Michelle F. motioned to adjourn. Second: Karen L. Motion carried. Meeting adjourned at 8:03 p.m.

Next Meeting: Tuesday, February 27, 2024; 6:45pm