



## **Board of Trustees - Meeting Minutes June 27, 2023 - 6:45 p.m. - 21st Century Meeting Room**

**Call to Order:** President Kris Olson called the meeting to order at 6:45 p.m.

**Present:** Kris Olson, Michelle Forster, Karen Lane, Ken Berger, and Jo Anne Sandman.

**Also Present:** Sue Stevens, Director, and Rebecca Mundell, Business Manager.

**Absent:** Donna Riha and Ann Marie Jinkins

### **Pledge of Allegiance**

### **Approval of the Agenda**

Kare L motioned to approve the agenda. Second: Michelle F. Motion carried.

**Public Comments:** None.

### **Secretary's Report**

Michelle F. motioned to approve the minutes of the May 23, 2023 regular board meeting. Second: Karen L. Motion carried.

### **Treasurer's Report**

Kris O. motioned to approve the May 2023 bills for payment and submit the May 2023 financial report for audit. Second: Karen L. Motion carried.

### **Director's Report**

- All departments are working to spend their FY 22-23 allotments
- County tax payments have begun
- Will receive \$20,493.65 for our per capita grant
- Will receive \$6,941.38 for the e-rate grant which will arrive in September
- Rebecca & Chantel have met with new auditors from Lauterbach & Amen
- Received \$6,920.00 - United Way of Rock River Valley. Using for Jasper the Rabbit programming in the fall.
- Received \$400 - East Rockford and Cherry Valley Rotary Club for new books.

### **Unfinished Business**

- Karen L. motioned to approve the 2023-24 Working Budget. Second: Jo Anne S. Motion carried
- Michelle F. motioned to approve with corrections the Teen Zone Gaming policy. Second: Karen L. Motion carried

### **New Business**

- Jo Anne S motioned to approve Ordinance to levy 0.2% for Building and Maintenance for FY 2023-24. Second: Ken B. Motion carried.
- Karen L motioned to approve with corrections the Ordinance for transferring funds to the Special Reserve Fund. Second: Michelle F. Motion carried.
- Ken B motioned to approve vendor list for Electronic Fund Transfers for FY 2023-24. Second: Karen L. Motion carried.

- Karen L. motioned to approve the authorized credit card users and their limits, example #3, for FY 2023-24. Second: Michelle F. Motion carried.

### **Adjournment**

Karen L. motioned to adjourn. Second: Michelle F. Motion carried at 8:20

**Next meeting:** July 25, 2023: 6:45 pm