



Board of Trustees Meeting Minutes

June 28, 2022

Large Meeting Room

Call to Order – 6:40 p.m.

Present: Ken Berger, Ann Marie Jenkins, Kris Olson, Donna Riha, Jo Anne Sandman, and William Scarpaci.

Also Present: Jane Lenser, Director, and Sue Stevens, Assistant Director/Youth Services Manager

Pledge of Allegiance

Approval of the Agenda

Jo Anne S. motioned to approve the agenda. Second: Donna R. Motion carried.

Public Comments: None

Secretary's Report

Ann Marie J. motioned to approve the minutes of the May 24, 2022 regular board meeting with one correction: The Hello/Goodbye Party on July 15 will be from 5:30 – 7:00 p.m. Second: Donna R. Motion carried.

Treasurer's Report

Ann Marie J. motioned to approve the May 2022 bills for payment and submit the May 2022 financial report for audit. Second: Jo Anne S. Motion carried.

Director's Report

- Blaine Cornelius will take over as Youth Services Manager on July 1. The Youth Services Assistant Manager position will become part-time to mirror the Adult Services Assistant Manager position.
- The Steve Appell Pavilion is in use for summer programming.
- The "Wipe out Fines" toilet paper drive concluded with 210 rolls donated, waiving \$84.70 in fines.
- Large print, fiction, and nonfiction in the adult department will be rearranged soon to eliminate crisscrossing the center aisle.
- "Plant a Row for the Hungry" donations are underway again this year on Tuesday afternoons.

Unfinished Business

William S. motioned to approve the 2022-2023 working Budget for Library Services and Operations. Second: Ken B. Motion carried.

New Business

- The Board of Trustees reviewed the Tentative Budget and Appropriations for FY 2022-2023.
- Donna R. motioned to approve Resolution 22-01 for the transfer of funds as outlined in the budget to Risk Management (07). Second: Ken B. Motion carried.
- William S. motioned to approve Ordinance 22-01 for Building and Maintenance for FY 2022-2023. Second: Donna R. Motion carried unanimously by roll call votes.
- Ann Marie J. motioned to approve Ordinance 22-02 transferring funds to the Special Reserve Fund. Second: Jo Anne S. Motion carried.
- Jo Anne S. motioned to approve the vendor list for Electronic Fund Transfers for FY 2022-2023. Second: Donna R. Motion carried.
- Ken B. motioned to approve the authorized credit card users and limits for FY 2022-2023. Second: Jo Anne S. Motion carried.
- Jo Anne S. motioned to approve the updated Public Meeting Room Policy. Second: Ann Marie J. Motion carried.
- Ken B. motioned to approve the Non-Resident fee of \$176.00 for FY 2022-2023. Second: Jo Anne S. Motion carried.
- The Board of Trustees thanked Jane Lenser for her years of service to the Cherry Valley Public Library District.

Adjournment

William S. motioned to adjourn the meeting. Second: Ken B. Motion carried and the meeting adjourned at 8:00 p.m.

Next Meeting: Tuesday, July 26, 2022; 6:45pm