



**Board of Trustees**  
**Regular Board Meeting Minutes**  
**March 26, 2024 - 6:45 p.m. – 21<sup>st</sup> Century Conference Room**

**Call to Order:**

- President Kris Olson called the meeting to order at 6:43 p.m.
- Present: Kris Olson, Donna Riha, Ann Marie Jenkins, Ken Berger, Michelle Forster, and Karen Lane.
- Also Present: Sue Stevens, Library Director; Rebecca Mundell, Business Manager; and Heather Conner, Youth Services Assistant Manager.
- Absent: Jo Anne Sandman

**Pledge of Allegiance**

**Approval of the Agenda**

- Ken B. motioned to approve the agenda. Second: Karen L. Motion carried.

**Public Comments: None.**

**Secretary's Report**

- Michelle F. motioned to approve the minutes of the February 27, 2024, regular board meeting. Second: Karen L. Motion carried.

**Treasurer's Report**

- Donna R. motioned to approve the February 2024 bills for payment and submit the February 2024 financial report for audit. Second: Karen L. Motion carried.

**Director's Report**

- Heather's presentation about the 2024 Mini Golf Fundraiser was the culmination of her 60-hour practicum in planning and implementing the event. The Friends of the Library made \$6,500 in profit from hole sponsorships, 82 silent auction baskets, and donations. Heather's new teen volunteer program had 22 participants at the event, while library staff created memorable hole displays to draw patrons to books in the collection.
- The recently opened sweep account is performing well.
- Recent donations include The Wild One's \$500 for native plants, 815 Dental Studio's support for the upcoming summer outdoor movies, and Cherry Valley Men's Club's \$7,100 support for the Summer Reading Program.

- Mackenzie Larson and Hailee Trommer will be the summer interns.
- The library's branding project continues with the new logo and a style guide and marketing procedures manual for all staff.
- The 3<sup>rd</sup> Annual iSpy Scavenger hunt is underway through April 13, while library staff is busy planning summer's *Read-finity and Beyond!* programs.

### **Unfinished Business**

- The board discussed Year One components of the library's Strategic Plan.
- The board discussed a possible makerspace addition to library services, including the March 26, 2024, tour to the Discovery Center's Makerspace hosted by Chase Fischer, Makerspace Manager.

### **New Business**

- The board discussed the 2024-2025 Personnel Budget. Ann Marie J. motioned to table action until the April meeting. Second: Karen L. Motion carried.

### **Adjournment**

- Karen L. motioned to adjourn. Second: Ken B. Motion carried. The meeting adjourned at 9:15 p.m.

**Next Meeting: April 23, 2024; 6:45pm**