



Board of Trustees Meeting Minutes

March 28, 2023 - 6:45 p.m. 21st Century Conference Room

Call to Order: President Michael Holmes called the meeting to order at 6:40 p.m.

Present: Michael Holmes, Kris Olson, Ken Berger, Ann Marie Jenkins, Donna Riha, Jo Anne Sandman, and William Scarpaci.

Also Present: Sue Stevens, Director, and Rebecca Mundell, Business Manager.

Pledge of Allegiance

Approval of the Agenda

Donna R. motioned to approve the agenda. Second: Kris Olson. Motion carried.

Public Comments: None

Secretary's Report

Ann Marie J. motioned to approve the minutes of the February 28, 2023 regular board meeting. Second: Donna R. Motion carried.

Treasurer's Report

Ken B. motioned to approve the February 2023 bills for payment and submit the February 2023 financial report for audit. Second: Kris O. Motion carried.

Director's Report

- Work on the FY 23-24 budget is underway.
- New board members will be seated between May 15 and June 17.
- Sue S. reported that Smart Signs has completed the new metal framework for the library's sign, GeoStar completed new permanent filters on the air handling units, and she is determining the best plan for ground maintenance this summer.
- The new adult services copier has been installed and works well.
- Sue S. shared the design of the new book bike, expected to arrive in early May.

Unfinished Business

William Scarpaci motioned to approve the Tuition Re-imbursement Policy as reworded and amended. Second: Jo Anne Sandman. Motion carried.

New Business

- Kris O. motioned to approve the EFT list to include Johnson Controls as reissued on February 7, 2023. Second: Ken Berger. Motion carried.
- Business manager Rebecca M. led the discussion of the personnel budget for FY 23-24.

Adjournment

Kris O. motioned to adjourn. Second: Jo Anne S. Motion carried. Meeting adjourned at 7:52 p.m.

Next Meeting: Tuesday, April 25, 2023; 6:45pm