Cherry Valley Public Library District
Board of Trustees
November 24, 2020  •  6:45 p.m.  • Large Meeting Room

In accordance with requirements of the Illinois Open Meetings Act #5ILCS 120/2(c), portions of this meeting may be conducted in closed session.

Special Levy Ordinance Hearing

Call to Order: 6:45 pm
Present: Mike Holmes; Bill Scarpaci; Ann Marie Jinkins; Ken Berger; Jean Bouacha; JoAnne Sandman; Donna Riha

Also Present: Jane Lenser, Director

Approval of Agenda
Jean B. motioned to approve the agenda. Second: JoAnne S. Motion carried

2020-21 Levy Ordinance Hearing

Public Comment – none
Ken B. motioned to adjourn. Second: Ann Marie J. Motion carried.

Adjournment - Meeting adjourned at 6:50 pm

Regular Meeting Agenda

Call to Order: 6:50 pm

Approval of Agenda
JoAnne S. motioned to approve the agenda. Second: Bill S.

Public Comments - none

Secretary's Report
Donna R. motioned to approve minutes of the October 27, 2020 regular board meeting. Second: Ann Marie J. Motion carried.

Treasurer’s Report
Jean B. motioned to approve the October, 2020 bills for payment and submit the October, 2020 financial report for audit. Second: JoAnne S. Motion carried.

Director’s Report: Jane Lenser

Unfinished Business
• “Serving Our Public” requirement for Per Capita Grant. Jane stated the deadline for this grant has been moved from Jan. 2021 to March 2021.
• Salary Survey/Market Benchmarking update. Jane has contacted the H.R. Source to determine pay rates with job descriptions for our area. There is a class through the H.R. Source she would like to take to better understand this topic. She will also check with RAILS regarding the subject. The boards consensus is for Jane to take the class.
New Business
JoAnne S. motioned to approve Resolution to Determine Estimate of Funds Needed by Taxation - #2020-2. Second: Jean B. Motion carried.

Donna R motioned to approve Annual Statement of Cash Receipts and Disbursements for FY2019-20. Second: Ann Marie J. Jean B. has offered to review the report before it is sent. Motion carried.

Anne Marie J. motioned to approve 2020-21 Levy Ordinance. Second: Jean B. There were no changes from the draft presented to the board in October. Motion carried.

Determine need for December meeting – no action taken. The board consensus was no meeting unless deemed by the director.

Determine timeline of staff salary increases for 2021-2025 – no action taken. The board determined that July 1st increases will stay on schedule.

Closed Session
Bill S. motioned to go into closed session. Second: Ken B.

Roll call:
Present: Mike Holmes; Bill Scarpaci; Ann Marie Jinkins; Ken Berger; Jean Bouacha; JoAnne Sandman; Donna Riha

Evaluate Director and determine salary increase

Jean B. presented data to the board with different options of salary increases.

Bill S. motioned to come out of closed session. Second: Ken B.

Roll call:
Present: Mike Holmes; Bill Scarpaci; Ann Marie Jinkins; Ken Berger; Jean Bouacha; JoAnne Sandman; Donna Riha

Ann Marie J. motioned to approve a minimum wage increase plus a $1/hr. increase for all employees including the director (option #3). Second: Bill S. Motion carried

Joanne S. motioned to gift Jane Lenser, director, an extra week of vacation for her excellent service during our building expansion and COVID 19 pandemic. Second: Jean B. Motion carried.

Adjournment
Bill S. motioned to adjourn. Second: JoAnne S. Meeting adjourned at 8:31 pm

Next Meeting: January 26, 2021 or December 15th if necessary.