Cherry Valley Public Library District
Board of Trustees
November 26, 2019  21st Century Conference Room

Minutes of the Special Levy Ordinance Hearing

Call to Order:  6:45 p.m.
Present:  Michael Holmes, Jean Bouacha, Ken Berger, Ann Marie Jinkins
Also Present:  Jane Lenser, Director, Holly Stear, Business Manager, Dan Rowe, Senior Manager, WIPFLi

Approval of Agenda
Ken B. motioned to approve the agenda.  Second:  Jean B. Carried

2019-2020 Levy Ordinance Hearing

Adjournment
Jean B. motioned to adjourn the meeting.  Second:  Ken B. Carried

Minutes of the Regular Meeting

Call to Order
Present:  Michael Holmes, Jean Bouacha, Ken Berger, Ann Marie Jinkins
Also Present:  Jane Lenser, Director, Holly Stear, Business Manager, Dan Rowe, Senior Manager, WIPFLi

Approval of the Agenda
Ann Marie J. motioned to approve the agenda.  Second:  Jean B. Carried

Finance
2018-2019 Audit review with Dan Rowe, Senior Manager, WIPFLi
Jean B. motioned to approve the 2018-2019 Audit.  Second:  Ken B. Carried

Secretary’s Report
Ann Marie J. motioned to approve minutes of the October 22, 2019 regular board meeting.  Second:  Jean B. Carried
Ken B. motioned to approve minutes of the November 4, 2019 special board meeting.  Second:  Ann Marie J. Carried
Treasurer’s Report
Jean B. motioned to approved the October 2019 bills for payment and submit the October 2019 financial report for audit. Second: Ken B. Carried

Director’s Report

New Business
Ann Marie J. motioned to approve the Resolution to Determine Estimate of Funds Needed by Taxation. Second: Jean B. Carried
Jean B. motioned to approve the Annual Statement of Cash Receipts and Disbursements for FY2018-19. Second: Ken B. Carried
Ken B. motioned to approve the 2019-20 Levy Ordinance. Second: Ann Marie J. Carried

Unfinished Business

Discussed Per Capita Grant FY2020 grant requirements:
- Checklist for Chapter 3, “Personnel” of Serving Our Public 3.0: Standards for Illinois Public Libraries
- Ken B. motioned to approve updated “Training, Continuing Education, and Conferences” portion of Personnel Policy. Second: Jean B. Carried.
- Chapters 12-14, “Advocacy,” “Public Relations,” and “Trustee Continuing Education” of Trustee Facts File.

President’s Corner
The Board of Trustees will not meet in December. The next meeting is January 28, 2020.

Adjournment
Ann Marie J. motioned to adjourn the meeting. Second: Jean B. Carried