



**Cherry Valley Public Library District  
Board of Trustees  
November 29, 2022                      21<sup>st</sup> Century Conference Room**

**MINUTES**

**Call to Order** – Michael Holmes called the meeting to order at 6:41 p.m.

**Present:** Michael Holmes, Ann Marie Jenkins, Donna Riha, Jo Anne Sandman, and William Scarpaci.

**Also Present:** Sue Stevens, Director, and Chantel Carlsson, Business Office Clerk/Volunteer Coordinator, and Brian Anderson of WIPFLI

**Absent:** Ken Berger and Kris Olson

**Pledge of Allegiance**

**Approval of the Agenda**

Jo Anne S. motioned to approve the agenda. Second: Donna R. Motion carried.

**Public Comments:** None

**Finance**

- Brian Anderson of WIPFLI reviewed the 2021-2022 Audit.
- Ann Marie J. motioned to approve the 2021-2022 Audit. Second: William S. Motion carried.

**Secretary's Report**

Ann Marie J. motioned to approve the minutes of the October 25, 2022, regular board meeting. Second: Donna R. Motion carried.

**Treasurer's Report**

Ann Marie J. motioned to approve the October, 2022, bills for payment and submit the October, 2022, financial report for audit. Second: Donna R. Motion carried.

**Director's Report**

- Sue S. reported that the Friends of the Library have moved funds into the Cash Sweep program through Midland States Bank.
- The drive-up will soon have extended hours.

- The passport photo booth will be installed near the youth services circulation desk in early December.
- A BINGO Reading Program is planned for December using Beanstack.
- Marketing and community collaboration are focus areas of the Strategic Planning Committee.

### **Unfinished Business**

- Jo Anne S. motioned to approve the 2022-2023 Levy Ordinance 22-04. Second: William S. Motion carried.

### **New Business**

- Ann Marie J. motioned to approve the “Truth in Taxation” statement. Second: Donna R. Motion carried.
- Donna R. motioned to approve the Resolution to Determine Estimate of Funds Needed by Taxation. Second: Jo Anne S. Motion carried.
- Ann Marie J. motioned to approve the Annual Statement of Cash Receipts and Disbursements for FY2021-22. Second: Donna R. Motion carried.
- The Board discussed the “Serving Our Public” requirement for the Per Capita Grant.
- Donna R. motioned to cancel the December 27, 2022, Board meeting unless an emergency comes up. Second: Jo Anne S. Motion carried.

### **Adjournment**

Jo Anne S. motioned to adjourn the meeting. Second: William S. Motion carried and the meeting adjourned at 7:55 p.m.

**Next Meeting:** Tuesday, January 24, 2022; 6:45pm