



Board of Trustees
Regular Board Meeting Minutes
October 24, 2023 - 6:45 p.m. – 21st Century Conference Room

Call to Order: President Kris Olson called the meeting to order at 6:40 p.m.

Present: Kris Olson, Jo Anne Sandman, Donna Riha, Ann Marie Jinkins, Michelle Forster, and Karen Lane.

Also Present: Sue Stevens, Library Director

Absent: Ken Berger

Pledge of Allegiance

Approval of the Agenda

Karen L. motioned to approve the agenda. Second: Jo Anne S. Motion carried.

Public Comments: None.

Secretary's Report

Michelle F. motioned to approve the minutes of the September 26, 2023, regular board meeting. Second: Karen L. Motion carried.

Treasurer's Report

Donna R. motioned to approve the September 2023 bills for payment and submit the September 2023 financial report for audit. Second: Karen L. Motion carried.

Director's Report

- The library's business team is revising leave policies for approval at the next board meeting.
- Lawncare by Walter will provide snow removal at the library this winter.
- The Boundless app replaced Axis 360 for digital items. The new Vega Catalog will be live for PrairieCat at the end of November. More details about both will be in the winter newsletter.
- Library staff have been very busy with many Trunk or Treats and Jasper Rabbit events.
- Fourteen teens have now signed up for gaming privileges at the library.
- The Book Bike is now a mini-pop up shop featuring library-themed gear.

Unfinished Business

- Due to the lack of bids for a new generator, Donna R. motioned to use backup batteries in lieu of a new generator at the library. Second: Ann Marie J. Motion carried.
- The Board discussed three options for the Paid Leave for All Workers Act. Michelle F. motioned to accept the hybrid plan. Second: Karen L. Motion carried.

- Regarding the purchase of scheduling and payroll software, Jo Anne S. motioned to allow the business team members to decide on a product and proceed with a contract. Second: Ann Marie J. Motion carried.

New Business

- Ann Marie J. motioned to approve the Library Closed dates for 2024, including January 1, 2025. Second: Jo Anne Sandman. Motion carried.
- Michelle F. motioned to approve the Board Meeting dates for 2024. Second: Karen L. Motion carried.
- Michelle F. motioned to approve the staff insurance costs for 2024. Second: Karen L. Motion carried.

Adjournment

Karen L. motioned to adjourn. Second: Jo Anne S. Motion carried. Meeting adjourned at 7:49 p.m.

Next Meeting: Tuesday, November 28, 2023; 6:45pm