



**Cherry Valley Public Library District
Board of Trustees
September 24, 2024 - 6:45 pm – 21st Century Conference Room**

Minutes

Special Budget and Appropriation Public Hearing

Call to Order:

President Kris Olson called the Special Budget and Appropriation meeting to order at 6:45 pm.

Present:

Kris Olson, Michelle Forster, Karen Lane, Ken Berger, JoAnne Sandman, Donna Riha.

Also Present:

Sue Stevens, Director and Rebecca Mundell, Business Manager.

Approval of the Agenda

Michelle F. motioned to approve the agenda. JoAnne Sandman seconded. Motion carried.

Public comment:

Don Anderson and Bob Benka addressed the board with concerns regarding two-by-two vehicles in the village. It became apparent they had the wrong board of trustees meeting and were advised they should attend the Village Board meeting at Village Hall.

Adjournment

Ken B. motioned to adjourn the Special Budget and Appropriation meeting. Second: Michelle F. Motion carried. The meeting was adjourned at 7:00 pm.

Regular Meeting

Call to Order:

Kris Olson, President, called the meeting to order at 7:00 pm

Present:

Kris Olson, Michelle Forster, Karen Lane, Ken Berger, JoAnne Sandman, Donna Riha.

Also Present:

Sue Stevens, Director and Rebecca Mundell, Business Manager.

Pledge of Allegiance

Approval of the agenda:

Michelle F. motioned to approve the agenda. Second: Karen L. Motion carried.

Public Comment:

None

Secretary's Report:

Michelle F. motioned to approve the Secretary's report of August 27th, 2024 meeting. Second: Karen L. Motion carried.

Treasurer's Report:

Donna R. motioned to approve the August 2024 bills for payment and submit the August 2024 financial report for audit. Second: Michelle F. Motion carried.

Director's report:

- Auditors arrive next week (9/30)
- E-Rate – still working on 2023 regarding the MTCO (one of the library's internet providers)
- Scarecrows – 38 scarecrows are rented
- Fall Fest – story time had about 20 attendees
- Book sale – another successful event
- Fall Programing – going well
- Bus Trip to Fireside – 2nd bus ordered
- Radio promo starts
- Website to go live next week – (9/30)

Unfinished Business:**Approval of 2024-25 Budget and Appropriation Ordinance**

Karen L. motioned to approve the 2024-25 Budget and Appropriation Ordinance. Second: Donna R. Motion carried.

Makerspace update:

Ken B. motioned to proceed with Maker Space project Phase II, with a preliminary budget of \$250,000. Second: JoAnne S. Motion carried.

New Business:**Room reservation policy:**

- The trustees reviewed the new Room reservation policy written by Director, Sue S. (5 pages). Some changes were agreed upon.
- Ken B. motioned to approve the new Room reservation policy with revisions. Second: Karen L. Motion carried.

Library close dates and Board meeting dates – f/y 2025

Karen L. motioned to approve the "Library Close Dates and Board Meeting dates" for year 2025 as presented by Director, Sue S. Second: Michelle F. Motion carried.

Adjournment:

Ken B. motioned to adjourn the meeting. Second: Michelle F. Motion carried. Meeting adjourned at 8:47 pm.

Next meeting date: October 22, 2024 – 6:45 pm