



Board of Trustees
Special Budget and Appropriation Public Hearing Minutes
September 26, 2023 - 6:45 p.m. – 21st Century Conference Room

Call to Order: President Kris Olson called the meeting to order at 6:44 p.m.

Present: Kris Olson, Jo Anne Sandman, Donna Riha, Ann Marie Jinkins, Ken Berger, Michelle Forster, and Karen Lane.

Also Present: Sue Stevens, Library Director, and Rebecca Mundell, Business Manager.

Public Comments: None

Adjournment

Donna R. motioned to adjourn. Second: Karen Lane. Motion carried. The Public Hearing adjourned at 6:49 p.m.

Board of Trustees
Regular Board Meeting Minutes

Call to Order: President Kris Olson called the meeting to order at 6:50 p.m.

Present: Kris Olson, Jo Anne Sandman, Donna Riha, Ann Marie Jinkins, Ken Berger, Michelle Forster, and Karen Lane.

Also Present: Sue Stevens, Library Director, and Rebecca Mundell, Business Manager.

Pledge of Allegiance

Approval of the Agenda

Ken B. motioned to approve the agenda. Second: Jo Anne S. Motion carried.

Public Comments: None.

Secretary's Report

Ann Marie J. motioned to approve the minutes of the August 22, 2023, regular board meeting. Second: Karen L. Motion carried.

Treasurer's Report

Donna R. motioned to approve the August 2023 bills for payment and submit the August 2023 financial report for audit. Second: Michelle F. Motion carried. Trustees also thanked Business Manager Rebecca Mundell for providing detailed explanations with the monthly financial report.

Director's Report

- The library's new auditors, Lauterbach & Amen, were on-site on September 12. The report will follow at the November meeting.
- Recent grants and donations have allowed staff to assemble 500 Jasper Rabbit book bags and plan for the annual Family Grab & Go Kit: Gingerbread Houses.
- The new book drop for the Blackhawk Fire Station has arrived and will be professionally wrapped with library logos.
- The library signed a one-year contract with American Marketing and Publishing. Patrons are invited to join the library's new text club for updates.
- The Friends' Fall Book Sale exceeded the Fall 2022 sale by more than \$1,000.

Unfinished Business

- Michelle F. motioned to approve the 2023-24 Budget & Appropriation Ordinance 23-03. Second: Karen L. Motion carried.
- The back-up generator was discussed and tabled until October awaiting more information.

New Business

- Rebecca M. presented information about Leave for All. Trustees discussed and requested more information for the October meeting.
- The 2023 PTELL worksheet and levy were discussed.
- The Public Comments procedure was discussed.

Adjournment

Karen L. motioned to adjourn. Second: Jo Anne S. Motion carried. Meeting adjourned at 8:24 p.m.

Next Meeting: Tuesday, October 24, 2023; 6:45pm