

CONDUCT POLICY

The Cherry Valley Public Library is dedicated to providing access to knowledge and information through reading, writing, and quiet contemplation, providing patrons the right to use materials and services without being disturbed or impeded, and providing patrons and employees a secure and comfortable environment. The Public Library Act provides the Library Board of Trustees with the general power to carry out the spirit and intent of the Act in establishing and maintaining the library and providing library services and the specific power to “exclude from the use of the library any person who willfully violates an ordinance or regulation prescribed.”

The Library Board of Trustees of the Cherry Valley Public Library establishes its conduct policy as follows:

1. Patrons must dress appropriately and wear shoes at all times.
2. Conversations (in person and via phone) and other noises must not disturb others.
3. Behaviors must not obstruct, threaten, or harass patrons or staff.
4. Drinks with lids are allowed in the library. Food is not allowed in public areas of the library.
5. Smoking and/or use of any tobacco products is not allowed in accordance with the library’s “Smoke and Tobacco Free Campus” policy.
6. Prolonged or habitual sleeping is not allowed on library property.
7. Heavily-fragranced patrons and those with offensive body odor may be asked to leave.
8. Bathing, shaving, laundering, and other improper use of restrooms is not allowed.
9. In accordance with the “Unattended Children Policy”, children under the age of nine must be accompanied and directly supervised at all times by a parent or other responsible caregiver.
10. Weapons are not permitted in the library except those carried by authorized law enforcement personnel; and in accordance with Public Act 098-0063, the public library remains a prohibited site for the purposes of concealed carry.
11. Furnishings, materials, and equipment should be used for their intended function and in a manner that does not interfere with other’s use and enjoyment.
12. Only authorized service animals and those included in library programs are allowed in the building.
13. The consumption or possession of alcohol on library property is prohibited unless permitted for a special event. Persons exhibiting signs of intoxication or substance abuse will be asked to leave.
14. Personal belongings must be attended at all times. Responsibility for lost, stolen, or damaged items rests with the owner.
15. Rollerblades and skates are not permitted in the library.
16. Bicycles and other vehicles must be parked in a manner that does not block or hinder entry to the library or garbage dumpsters.
17. Skateboarding is not permitted on library property.
- 18. Conduct which is disruptive to the operation of the library or threatening to patrons, staff, or library property is not allowed.**

A patron who engages in any activity identified above or deemed inappropriate by library staff shall cease such activity immediately upon request by library personnel.

If, following a request, the patron fails or refuses to comply or responds to the request in an abusive fashion, he or she will be required to leave the library premises immediately for the balance of that calendar day. If he/she fails to leave, the police will be summoned.

Library personnel will record instances in which patrons are required to leave the library by filling out an incident report and emailing a copy to the Director.

If possible, parents or guardians of minors will be notified in writing if a minor is required to leave the library and advised of the consequences of any further recorded instances.

Depending on the frequency and severity of the issue, the Director may ban the patron from the library for a period of time. The Director will require that the patron make an appointment with him/her and/or the Library Board of Trustees in order to discuss the patron's plan for demonstrating more appropriate behavior before the ban is lifted.

Patrons wishing to appeal a ban from the library may do so upon written request to the Library Board of Trustees.

In the event a patron barred from the use of the library attempts entry to the library during any such period of exclusion, the police will be summoned.

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