

## **Donation Guidelines:**

Thank you for thinking about the library as the right place to donate your good, used books, DVDs, CDs, and audiobooks! We appreciate your thoughtfulness.

If you have a large quantity of items to donate or are unsure if the library would want your items, please call the library at 815-332-5161. A staff member will be happy to help determine the best outcome for your items.

### **The library accepts:**

- ✓ Hardcover or paperback books in good condition
- ✓ DVDs in good condition in original case
- ✓ Audiobooks on CD, all parts still intact
- ✓ Music CDs
- ✓ Children's and Teen books
- ✓ Recently (within 5 years) published textbooks
- ✓ Vintage books with attractive bindings
- ✓ Cookbook pamphlets
- ✓ Specialty magazines such as woodworking, quilting, model trains, etc., within one year of publication

### **The library is unable to accept:**

- ✓ Encyclopedia sets
- ✓ Textbooks and medical books older than five years
- ✓ Travel books older than five years
- ✓ Reader's Digest condensed books
- ✓ Current weekly news magazines such as Time and Newsweek
- ✓ National Geographic Magazines
- ✓ VHS videos
- ✓ Books that are musty, mildewed, missing covers or in poor condition
- ✓ Music cassette tapes
- ✓ Teaching materials in large quantities from retiring teachers

If in doubt, please call the library to check! Thank you!