



Board of Trustees Regular Board Meeting Minutes

April 22, 2025 - 6:45 p.m. – 21st Century Conference Room

Call to Order:

Vice President Jo Anne Sandman called the meeting to order at 6:47 p.m.

Present:

Jo Anne Sandman, Donna Riha, Ann Marie Jenkins, Ken Berger, Karen Lane, Michelle Forster, and Karl Schmitt.

Also Present:

Sue Stevens, Library Director, and Rebecca Mundell, Business Manager.

Absent: None

Pledge of Allegiance

Approval of the Agenda

Donna R. motioned to approve the agenda. Second: Karl Schmitt. Motion carried.

Public Comments—None

Secretary's Report

Ann Marie J. motioned to approve the minutes of the April 1, 2025, regular board meeting. Second: Michelle F. Motion carried.

Treasurer's Report

Donna R. motioned to approve the March, 2025, bills for payment and submit the March, 2025, financial report for audit. Second: Ken B. Motion carried.

Director's Report

- PTELL is up 4.8% over last year from both Winnebago and Boone Counties.
- Grounds clean-up is underway, including the removal of a few trees.
- Library staff is learning the new online events calendar and will be ready for summer program registration on Friday, May 9.
- The annual Volunteer Appreciation Lunch was held at the Cherry Valley Café on April 16.

- The AARP volunteers held 231 tax appointments at the library this spring.
- 134 people participated in the Scavenger Hunt.

Unfinished Business

- Ken B. motioned to approved the FY 25-26 Personnel Budget. Second: Karen L. Motion carried.

New Business

- The Board discussed proposed Makerspace policies.
- The Board discussed Makerspace name and logo options.

Adjournment

Ken B. motioned to adjourn. Second: Ann Marie J. Motion carried. The meeting was adjourned at 8:37 p.m.

Next Meeting: May 27, 2025; 6:45 p.m.