



Board of Trustees Regular Board Meeting Minutes

February 25, 2025 - 6:45 p.m. – 21st Century Conference Room

Call to Order:

Vice President Jo Anne Sandman called the meeting to order at 6:38 p.m.

Present:

Jo Ann Sandman, Donna Riha, Ann Marie Jenkins, Michelle Forster, Karen Lane, and Karl Schmitt.

Also Present:

Sue Stevens, Library Director, and Rebecca Mundell, Business Manager.

Absent:

Ken Berger

Pledge of Allegiance

Approval of the Agenda

Ann Marie J. motioned to approve the agenda. Second: Michelle F. Motion carried.

Public Comments

None

Secretary's Report

Ann Marie J. motioned to approve the minutes of the January 28, 2025, regular board meeting. Second: Karen L. One correction was made. Motion carried.

Treasurer's Report

Donna R. motioned to approve the January, 2025, bills for payment and submit the January, 2025, financial report for audit. Second: Karen L. Motion carried.

Director's Report

- The Friends of the Library will fund the items on the staff's wish list and donate \$30,000 for the new Makerspace.
- All of this season's tax appoints are full.

- Sue Stevens and Jenny Hansen attended a webinar sponsored by the Illinois Library Association about immigration and ICE raids in public places. They are putting procedures in place.
- The 2025 Mini Golf and Silent Auction Fundraiser earned \$7,342.69 compared to \$6,552.25 in 2024. The Wild Robot hole won the favorite vote.
- In January 2025, library staff processed 157 passports, making it the busiest month since 2017.

Unfinished Business

- Karl S. motioned to approve the Fund Balance Policy. Second: Michelle F. Motion carried.
- Karl S. motioned to approve the Capital Asset Policy. Second: Karen L. Motion carried.

New Business

- The Board discussed the 2025-2026 budget.

Adjournment

Donna R. motioned to adjourn. Second: Karen L. Motion carried. The meeting was adjourned at 8:03 p.m.

Next Meeting:

March 25, 2025; 6:45 p.m.